

ESQUIMALT HIGH SCHOOL ALUMNI ASSOCIATION

Minutes of the 2014 Annual General Meeting

**Held at 7:00pm Monday November 17, 2014
In the EHS Theatre, 847 Colville Road in Esquimalt**

The school was opened at 6:15pm with displays for those attending to view. These were photos from the earlier years at EHS which will be part of the decorations for the reunion in May. School scarves and t-shirts were available for purchase along with memberships for any new members.

1. Call to Order: The Moderator, Gary Moser, called the meeting to order at 7:00pm. He explained that only members of the EHS Alumni Association were able to vote on motions. There were 28 members in attendance along with the Alumni scholarship recipient and her family members. The Moderator noted that a quorum was in attendance. He also noted that there were two separate AGMs being held for both the Alumni Association and the associated Funding Society and briefly explained the difference between the two entities and the value to the students of the school of the fundraising efforts of the Alumni Association.

2. Welcome to the School: Mr. Colin Roberts, the school's principal, welcomed the members of the Alumni Association to the school and thanked the Alumni for their continued generous support for the students and for the various programs at the school. He along with the staff and students were looking forward to the various activities the Alumni Association was planning for the school's centennial in 2015. He went on to share that the school has a population of 640 students this year along with 60 international students and the graduating class of June 2014 had done very well receiving over \$750,000 in scholarships.

3. Introduction of 2014 Scholarship Winner: Lorna Reid introduced the 2014 recipient of the \$1000 Alumni Scholarship. Chelsea Blackmore completed an outstanding academic year at Esquimalt High is presently attending Camosun College in the Associates of Arts program in English. Chelsea was the top graduate of First Nations ancestry at the school because of her hard work and determination. She is a leader and role model in her First Nations community and spends significant time volunteering at the Victoria Native Friendship Center. She participated in soccer and basketball at Esquimalt and also played on teams outside

of school within the aboriginal community. Congratulations Chelsea for your work at Esquimalt and best wishes for your future.

4. Approval of Agenda: The Moderator moved a motion to accept the agenda as circulated. Seconded by Paul Wickens-Jobling. Carried

5. Approval of Minutes of 2013 AGM: In the absence of John Carmichael, Secretary of the Alumni Association, Dave Allen moved a motion to approve the minutes from the 2013 AGM as circulated. Seconded by Barry Scott. Carried

6. President's Report: In the absence of the President of the Alumni Association, Barry Scott gave the report. Wes sends his apologies for being unable to attend the meeting. He began by thanking the great number of Alumni Members who assisted in the many activities of the past year. These included:

- The participation in Buccaneer Days, organizing RibFest, and the planning of the events of 2015 Centennial Year of the school;
- The November 11 Remembrance Day ceremony in Esquimalt at which a student, Elsa Orme, grade 11 EHS, and her father Geoff Orme, a teacher at the school and a former student, laid a wreath on behalf of the school and the Alumni Association. Wes would like to receive input from any alumni member who has a relative attending EHS and would like to be part of this event next year;
- Ribfest was held on September 12, 13 and 14 in which Alumni Association members and students assisted and raised money for the school bus purchase;
- The RibFest Committee and Esquimalt Fire fighters Charitable Foundation contributed \$20,000 towards the purchase of the new school bus;
- The grad class of 1959 held a reunion in September and donated its surplus of \$560.00 towards the purchase of the new bus;
- He thanked the members of the 1974 grad class who purchased Docker scarves, supporting the school basketball team, at their reunion and donated \$400 to the bus fund;
- He encouraged alumni members to please support the various Centennial events as they occur in 2015.

7. Treasurer's Report: Bill Emery, Treasurer of the Alumni Association, presented the Treasurer's Report which consisted of 4 documents (appended as Attachment A, Attachment B, Attachment C and Attachment D to these Minutes):

- EHS Alumni Association 2013-2014 Financial Report
- Proposed Budget for EHS Alumni Association Society for the 2014-2015 Fiscal Year
- Financial Review and Audit for Fiscal Year Ended October 31st, 2014
- Annual General Meeting, November 17, 2014, Proposed Motions by the Treasurer.

Comments or questions were invited on each of the first 3 of these documents in turn with no response. The Treasurer then moved each of the 5 motions in the fourth document:

- That the September 30, 2014, Financial Statement be received and recorded in the minutes. Seconded by Barry Scott. Carried.
- That the financial review and report by Art Gamble be accepted. Seconded by Barb Jones. Carried. Bill thanked Art for carrying out the audit.
- That the proposed budget for 2014-2015 fiscal year be approved. Seconded by Paul Wickens-Jobling. Carried
- That the Society appoints Art Gamble as Auditor for the 2014-2015 fiscal year. Seconded by Paul Wickens-Jobling. Carried
- That the Society approves the positions of President, Vice President, Secretary and Treasurer as signing officers (any two of four signatures required) of the Society and that the Society continue to use Coast Capital Saving for banking. Seconded by Paul Wickens-Jobling. Carried.

8. Directors Reports:

Membership – In the absence of the Membership Director, Cathy Praud, Gary Moser reported on membership. There are 556 members on our register this year. We have had 6 members pass away this year and registered 5 new members. Gary emphasized the importance of the \$10 membership fee, a one-time cost, to the continuing fundraising efforts of the Association.

Fundraising 2013/2014-Dave Allen noted that the 48 Association members contributed \$3100 to be split between the bus fund and the scholarship fund. The reunions of 1959 and 1974 contributed \$560 and \$400 respectively to the bus fund. These funds along with other donations and the money from the school Parent Group totalling \$67,000 has been raised for the new bus leaving about \$20,000 owing. With fundraising this next year from the centennial events and donations made this amount should be reduced to less than \$10,000. Dave moved: “That all donations for the coming year 2014-2015 be directed towards paying down the amount owing on the school bus” Seconded by Barry Scott, Carried. He finalized

his report by reminding alumni members we have about \$1000 in merchandise – t-shirts and scarves, and encouraged the membership to make purchase of these items.

2015 Anniversary Celebration – Dave Allen reported on the status of preparation for the school’s centennial celebration in 2015. The staff reunion is being planned for April 2015 at the school, the Centennial Reunion is set for May 15 and 16 (the registration form was attached to the AGM package). Guests will also be able to register on line through Eventbrite, a student celebration will take place at the end of September and a Golf Tournament at the Gorge Vale Golf Club in early October. A Variety Show is being considered along with a Centennial Basketball Tournament in late 2015.

9. Election of Officers: Gary Moser supervised the election of officers and by nominating the following members for 2 year positions on the board:

- Secretary – John Carmichael
- Director of Reunions – Trish Best
- Director of Scholarships – Lorna Reid
- Director at Large – George Copley
- Director at Large – Patrick Floyd
- Director at Large – Barry Scott

After requesting any other nominations 3 times and none brought forward, Gary declared these members elected by acclamation.

10. Closing Remarks/Adjournment: Gary Moser wrapped up the meeting by highlighting that the Alumni Association has three important purposes:

- To raise money;
- To spend it wisely for the school; and
- To enhance the image of the Alumni Association and EHS in the eyes of the larger community.

Each of those purposes is capable of being fulfilled with the generous and active support and participation of the members of the Association who come forward to assist in all sorts of ways and in many activities. He extended thanks on behalf of his colleagues on the executive to the members for this active support throughout the year.

The meeting was adjourned at 7:50 pm.

He then reminded the audience members that the Funding Society AGM was to follow.

Attachment A

EHS Alumni Association 2013-2014 Financial Report

Period 1 Oct 13 - 30 Sep 14

Balance Forward		\$1,268.75
Income		
Interest (See Note)	0.09	
Membership	35.00	
Merchandise Sales	1015.00	
Corp Grant	500.00	
Misc (Scholarship Donations)	75.00	
Total Income		1625.09
Expences		
Displays and Display Supplies		
Remberance Day Wreath	90.00	
Merchandise Purchases	714.00	
Transfer to EHSAEF	403.44	
Mailout	374.34	
Banner	322.56	
Scholarship Donation Transfer to SD	75.00	
Total Expences		1979.34
Balance		\$914.50

Note: As of 2014 we are not receving interest

Attachment B

EHS Alumni Association Society

Proposed Budget

2014-2015 Fiscal Year

October 1, 2014 to September 30, 2015

<u>Incoming Balance</u>		<u>\$914.50</u>
<u>Anticipated Revenue</u>		
Memberships	\$ 400.00	
Merchandise Sales	\$ 750.00	
Donations	<u>\$ 100.00</u>	
Total		\$ 1250.00
<u>Anticipated Expenses</u>		
AGM postage	\$ 400.00	
Office Supplies	\$ 30.00	
Heritage Supplies	\$ 250.00	
Nov 11 th Wreath	\$ 90.00	
Society Registration Fee	\$ 25.00	
Merchandise Orders	\$ 250.00	
Total		\$ 1045.00
 Surplus/		 \$ 205.00
 <u>Year End Balance</u>		 <u>\$..1119.50</u>
	<u>Merchandise on Hand</u>	<u>\$ 485.00</u>

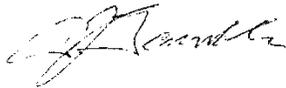
Attachment C

**Esquimalt High School
Alumni Association Bank Account
Financial Review and Audit for Fiscal Year Ended
October 31, 2014**

I have undertaken a detailed review of the financial records for the fiscal year and year ended October 31st, 2014 for the above Association. This review consisted of an examination of all transactions processed by the Association for the fiscal year as well as other records deemed necessary.

At the completion of the review I was satisfied that the financial records were in good order and accurately reflected the statement information presented for the period under review.

Respectfully submitted,



Arthur J Gamble

November 2, 2014

Attachment D

E.H.S. Alumni Association Society

Annual General Meeting, November 17, 2014

Proposed Motions by the Treasurer

1. Move that the September 30, 2014 Financial Statement be received and recorded in the minutes.
2. Move that the financial review and report by Art Gamble be accepted.
3. Move that the proposed budget for 2014 – 2015 fiscal year be approved.
4. Move that the Society appoint Art Gamble as Auditor for the 2014 – 2015 fiscal year.
5. Move that the Society approve the positions of President, Vice President, Secretary and Treasurer as signing officers (any two of four signatures required) of the Society and that the Society continue to use Coast Capital Saving for banking.