

ESQUIMALT HIGH SCHOOL ADVANCEMENT OF EDUCATION FUNDING SOCIETY

**Minutes of the First Annual General Meeting
Monday, 16 November 2009
Esquimalt High School Theatre.**

1. Call to Order-Bill Broadley, Moderator

- The meeting was called to order at 8:05 PM immediately after the Esquimalt High School Alumni Association (the “Alumni Association”) Annual General Meeting (the “AGM”) finished and was adjourned.
- The members of the Alumni Association in attendance at the AGM of whom there was a quorum also attended this First Annual General Meeting of the Esquimalt High School Advancement of Education Funding Society (the “Funding Society”).

2. President’s Report- Dave Allen

- Charitable Status-The Funding Society is continuing to work towards completing the requirements of the federal Charities Directorate in order to obtain status as a charitable organization which can issue tax receipts to donors. The President explained why an independent Funding Society had to be formed in addition to the Alumni Association in order to satisfy the requirements of the Charities Directorate.
- Donor Recognition Plaque-When the EHS theatre was initially funded by donors, the Principal at the time, Wayne Van Osterhaut, had a plaque prepared showing the configuration of seats in the theatre in order to recognize donors. Each donor who contributed \$250 to purchase a seat had his/her name engraved on the plaque. The Board now recommends using this plaque to recognize previous and present donors in four categories of donations:
 1. Platinum: \$500 and above;
 2. Gold: \$250 to \$499
 3. Silver: \$100 to \$249; and
 4. Bronze: under \$100.
- On behalf of the Funding Society the President thanked the following people for their outstanding efforts:
 1. Colin Roberts, Principal of EHS;
 2. The Support Staff in the EHS Office;
 3. EHS Vice Principals: Ralph Walker and Grant Boland;
 4. Allen Mackenzie for looking at the sound system;
 5. Noella May, Rick Underwood and Wayne Van Osterhaut who assisted in fund raising;
 6. Myrna Bennett for all of her help behind the scene; and
 7. The Executive of the Funding Society.

3. Treasurer's Report: Paul Wickens

- The Treasurer presented and explained the following reports:
 1. Financial Statement for the EHS Advancement of Education Funding Society as of October 31, 2009- copy attached;
 2. Financial Review and Audit Statement submitted by William Emery- copy attached; and
 3. Proposed Budget for EHS Advancement of Education Funding Society for the 2009-2010 Fiscal Year- copy attached.

- The following motions were then moved by the Treasurer:
 1. **Moved: That the October 31, 2009, Financial Statement be received and entered in the Minutes.**
Seconded: Bryan Mee
Carried
 2. **Moved: That the Financial Review and Audit Report by Bill Emery be accepted and entered in the Minutes.**
Seconded: Wes Umphrey
Carried
 3. **Moved: That the Proposed Budget for 2009-2010 Fiscal Year be approved and entered in the Minutes.**
Seconded: Janet Howard
Carried
 4. **Moved: That the Funding Society appoint Bill Emery as auditor for 2009-2010 Fiscal Year.**
Seconded: Art Gamble
Carried
 5. **Moved: That the Funding Society approve the positions of President, Vice President, Secretary and Treasurer as signing officers of the Funding Society with any 2 of 4 signatures required for signing and that the Funding Society continue to use Coast Capital Saving for banking.**
Seconded: Susan Bowes
Carried

4. Update on Charities Directorate-Dave Allen

- Initially the Alumni Association applied to the Charities Directorate for charitable tax status but this was rejected because of an unalterable provision in its

constitution that on dissolution any remaining funds or assets were to go to EHS which was not allowed because the school itself is not a charity.

- The Funding Society was created to satisfy this problem. It was thought that all we needed to do was submit the new constitution for the Funding Society and this would remedy the problem identified by the Charities Directorate. However, they have informed us that a complete new application by the Funding Society is required since the application by the Alumni Association was effectively withdrawn.
- All of the documentation will now be submitted, including the new budget approved at this first AGM, and it is hoped that the Funding Society will obtain charitable tax status sometime in the new year.
- In the meantime donations should continue to the Greater Victoria School Board as explained in the document circulated to the members of the Funding Society entitled EHS Alumni Association 2009-2010 Fundraising Drive-copy attached.

5. Report on Theatre Upgrades-Colin Roberts/Dave Allen

- The cost of the repair of the seats has turned out to be less than the \$4,000 anticipated and is in the range of \$1200-\$1300. The balance of the money can then be applied to the upgrade of the sound system.

6. Adjournment- Bill Broadley declared the meeting adjourned at 8:45 PM.